



**Service Director – Legal, Governance and  
Commissioning**

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Monday 5 February 2018

## **Notice of Meeting**

Dear Member

### **Personnel Committee**

The **Personnel Committee** will meet in the **Conference Room North - 1st Floor, Civic Centre 3, Huddersfield, HD1 2TG** at **5.00 pm** on **Tuesday 13 February 2018**.

The Personnel Committee will also be asked to convene a sub committee meeting at the end of its meeting on 13 February 2018, to consider the appointment of a manager in Adult Social Care Services.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft".

**Julie Muscroft**

**Service Director – Legal, Governance and Commissioning**

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

## **The Personnel Committee members are:-**

### **Member**

Councillor David Sheard (Chair)  
Councillor David Hall  
Councillor Terry Lyons  
Councillor Peter McBride  
Councillor Andrew Palfreeman  
Councillor Shabir Pandor  
Councillor John Taylor  
Councillor Graham Turner  
Councillor Nicola Turner

When a Personnel Committee member cannot be at the meeting another member can attend in their place from the list below:-

### **Substitutes Panel**

#### **Conservative**

B Armer  
D Bellamy  
N Patrick  
G Wilson  
D Firth

#### **Green**

K Allison  
A Cooper

#### **Independent**

C Greaves

#### **Labour**

E Firth  
S Hall  
C Scott  
M Sokhal  
S Ullah  
S Pandor

#### **Liberal Democrat**

J Lawson  
A Marchington  
A Pinnock  
L Wilkinson

# Agenda

## Reports or Explanatory Notes Attached

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**Pages**

**1: Membership of the Committee**

This is where Councillors who are attending as substitutes will say for whom they are attending.

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**2: Minutes of Previous Meeting**

1 - 4

To approve the Minutes of the meeting of the Committee held on 18 December 2017.

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**3: Interests**

5 - 6

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

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**4: Admission of the Public**

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

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**5: Public Question Time**

The Committee will hear any questions from the general public.

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**6: Member Question Time**

To consider questions from Councillors.

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## **7: Deputation/Petitions**

The Committee will receive any petitions and hear any deputations from members of the public.

A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10 (2), Members of the Public should provide at least 24 hours' notice of presenting a deputation.

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## **8: Exclusion of the Public**

To resolve that under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

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## **9: Update on Human Resources and Industrial Relations and Trade Union Relationships in the New Council**

To receive an update on developments in the period since the Personnel Committee on 18 December 2017.

Contact: Debra Ladlow and Deborah Lucas – Tel: 01484 221000

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## **10: Succession Planning and Managing Change**

To receive an update on developments in the period since the Personnel Committee on 18 December 2017.

Contact: Jacqui Gedman Tel: 01484 221000

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## **11: Management posts in Adult Social Care Services**

7 - 14

To consider an update on changes in the service.

The Personnel Committee will also be asked to convene a sub committee at the end of its meeting on 13 February 2018, to consider an appointment to one of these posts.

Contact: Richard Parry Tel: 01484 221000

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